

Village of Lancaster
Historic Preservation Commission
Municipal Building, Lancaster NY

MEETING MINUTES
January 10, 2018

I. Attendance/Call to Order

The meeting was called to order at 7:01 PM by Chair M. Meyer. M. Meyer led the HPC and audience in the Pledge of Allegiance.

Board Members

Allein, J.	<u>X</u>
Campbell, S. (Vice Chair)	<u>X</u>
Eckert, E.	<u>X</u>
Keefe, J.	<u>X</u>
McNichol, S.	<u>exc</u>
Meyer, M. (Chair)	<u>X</u>
Mikula, E.	<u>X</u>
Sweeney, T. (Alt.)	<u>X</u>

Code Enforcement Officer

Marshall, S.	<u>X</u>
--------------	----------

Secretary

Eckert, E.	<u>X</u>
------------	----------

Roll call indicated that seven (7) voting members were present and a quorum existed.

II. Public Hearings:

a. *5461 Broadway (Lancaster Presbyterian Church) – David Harty & KC Carlsen – Signage*

Mr. Harty and Ms. Carlsen were present at the meeting. The church is celebrating its 200th anniversary this year and they wish to place two 2’-6” x 10’ banners on either side of the north entrance (on Broadway). Images were presented to the Commission. There was discussion regarding attaching the banners to the building. Mr. Harty and Ms. Carlsen explained that the fabricator was looking into 3 different methods to attach the banners and would be using whichever method was decided was best for the building.

MOTION: J. Keefe motioned to approve the CoA as presented. Second by S. Campbell.

MOTION APPROVED: In a vote of six (6) ayes to zero (0) nays. J. Allein abstained from voting.

Justification: The signage is compatible with the aesthetic of the historic district.

b. *34-36 Central Ave. – Phil Arnold – Replacement Windows*

Mr. Arnold was present at the meeting. He explained that there was a fire in the building in 2017 and the windows facing Central Ave. were destroyed. The windows will be replaced with wood windows with a vinyl wrap. Colors will match what was originally called for during the Façade Program 10 years ago.

Village of Lancaster
Historic Preservation Commission
Municipal Building, Lancaster NY

The aluminum storefront will also be replaced with insulated glass, again matching what was called for during the Façade Program. J. Allein inquired about the existing signage. Mr. Arnold explained that at a later date the signboards will be refurbished and updated for a new tenant.

MOTION: E. Eckert motioned to approve the COA as submitted. Second by E. Mikula.

MOTION APPROVED: In a vote of seven (7) ayes to zero (0) nays.

Justification: The windows are compatible with the aesthetic of the historic district.

III. Approval of Meeting Minutes

a. *December 13, 2017 (Regular Meeting)*

MOTION: E. Mikula moved to approve the minutes as amended. Second by J. Allein.

MOTION APPROVED: In a vote of seven (7) ayes to zero (0) nays.

IV. Administrative Matters:

a. Public comment on matters of interest

b. New property issues

c. Ongoing property issues

i. 5513 Broadway (Formerly Memory's Restaurant) – *M. Meyer had reached out to the owner. S. Marshall will revisit the property in the Spring.*

ii. 5622 Broadway – *Code Enf. S. Marshall will be citing the property owner.*

iii. 20 Church St – *Code Enf. S. Marshall is working with property owners at this property.*

iv. 25 Central Ave., Ste 1 – *New signage is planned to replace the worn sign at this property.*

v. 5500 Broadway (Wine-making shop) – *S. Marshall will follow up with the owner..*

vi. 27 N. Aurora St. – *No update.*

vii. 30 Central Ave. – *No update.*

d. Communications/Reports

i. Landmark Society E-mail Newsletter – January 10, 2018

ii. NYS Preservation Conference, Albany NY – April 26-28, 2018

iii. NAPC Alliance Review – First Quarter 2018

e. Treasurer's Report - *E. Eckert has renewed the HPCs membership to NAPC.*

V. Old Business:

a. Possible incentives within Local Historic District – *No update.*

Village of Lancaster
Historic Preservation Commission
Municipal Building, Lancaster NY

- b. 8 Clark St. – *No update.*

VI. New Business

- a. Preservation Month (May) Event – Possible open house at West Main St. Building
- b. CLG Grant Ideas – Possibly creation of an electronic database for HPC records
- c. CLG Annual Report – 2017 Report to be completed soon

VII. Next Meeting: February 14, 2018 @ 7:00pm

VIII. Adjourn

MOTION: E. Mikula moved to adjourn the meeting. Seconded by J. Allein.

MOTION APPROVED: In a vote of seven (7) ayes to zero (0) nays.